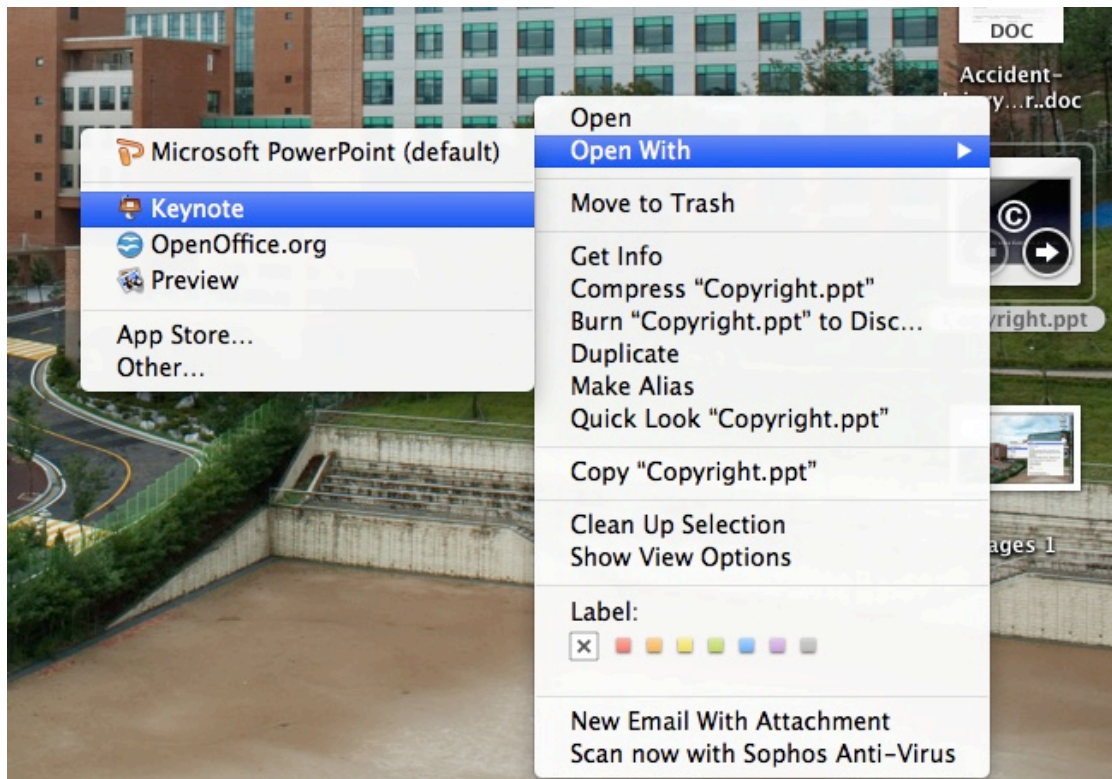
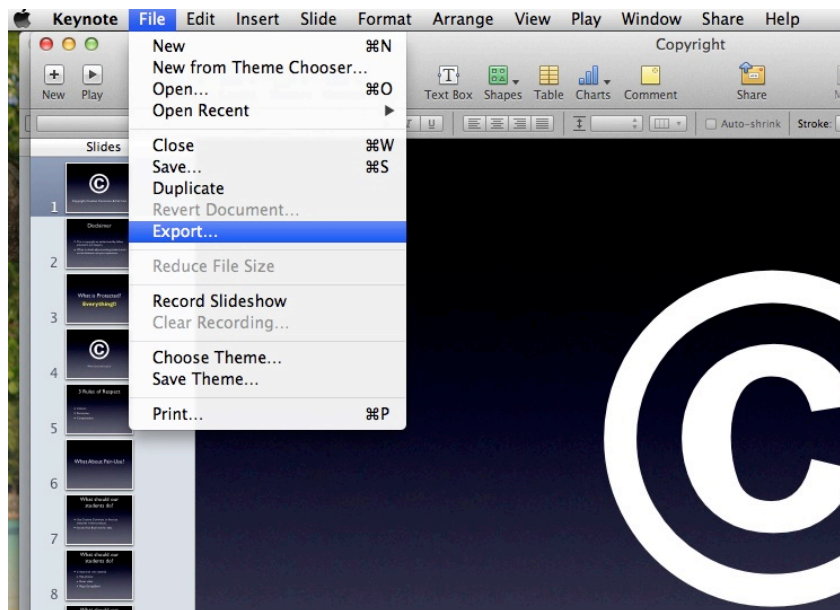


PowerPoint to Keynote and Back Again

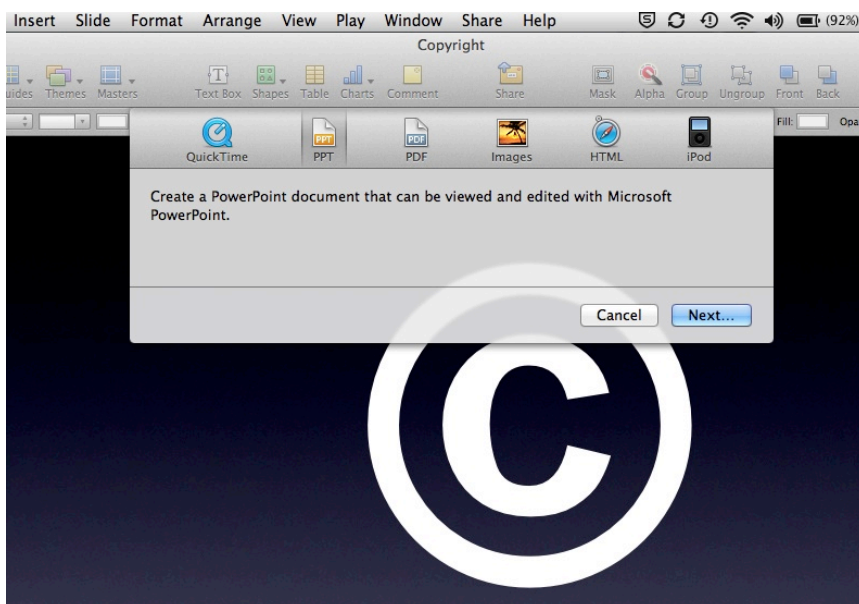


On the icon for your PowerPoint, do a secondary click (right-hand click) and choose Open With. Scroll down to Keynote -- the PowerPoint file will open in Keynote. You will probably see a dialogue box reporting some errors. The errors are usually fonts, bullets, and transitions that don't exactly convert into Keynote. The default for that Powerpoint has now also been set to open in Keynote.

But, what if the presentation is in Keynote
and you want to open in Powerpoint?

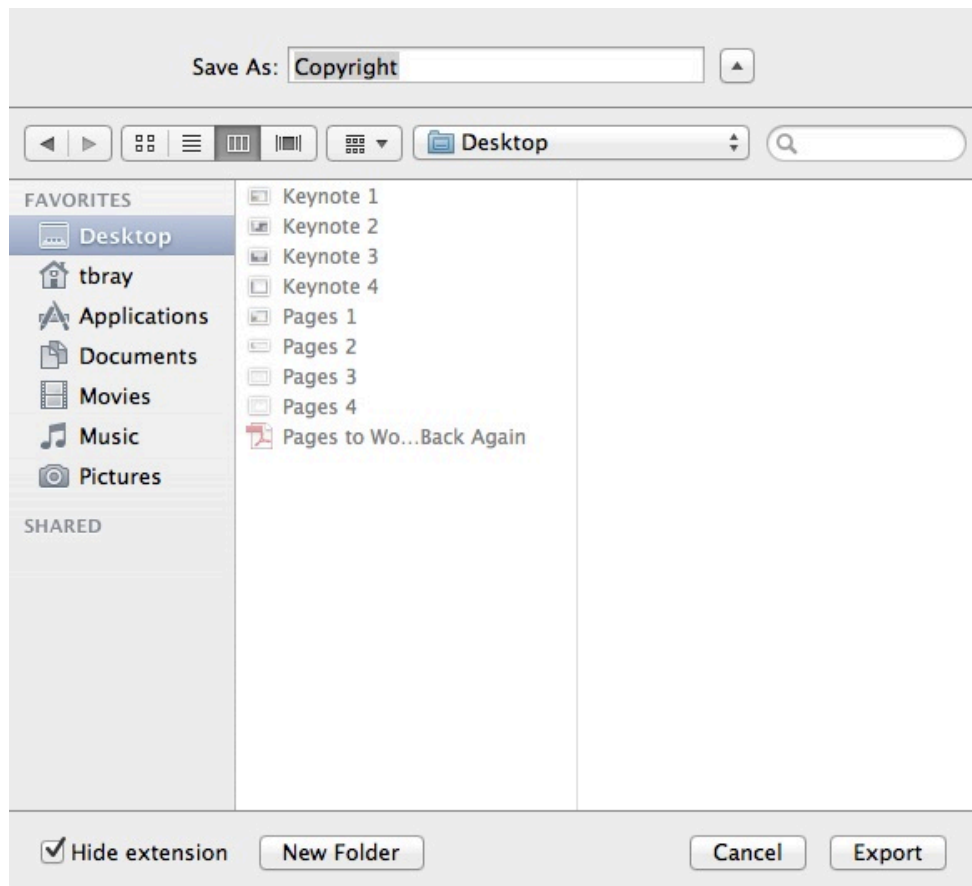


Go to the File menu
and scroll down to
Export.



A box will open and
you will be able to
choose from several
file types. Click on
PPT.

Note: if you want to
move Keynote slides
to Google
Presentations, export
as images instead.



Another dialogue box will appear prompting you to provide the location to place the export. Now your Keynote is a PowerPoint file.